

**Monaghan Town Council**  
**SITE NOTICE**

I, \_\_\_\_\_, intend to apply for permission / retention permission / outline permission / permission consequent on the grant of outline permission (Ref. No. of outline permission) for development at this site \_\_\_\_\_.

The development will consist/consists of :-

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The Planning Application may be inspected/purchased, at a fee not exceeding the reasonable cost of making a copy, at the offices of Monaghan Town Council, Town Hall, No. 1 Dublin Street, Monaghan during the hours 9:15am.-5:00pm (incl. lunch hour), Monday to Friday, excluding bank holidays. A submission or observation in relation to the application may be made in writing to the planning authority on payment of €20 within the period of 5 weeks beginning on the date of receipt by the planning authority of the application. Any such submissions or observations will be considered by the Planning Authority in making a decision on the application. The Planning Authority may grant permission subject to or without conditions, or may refuse to grant permission.

Signed: \_\_\_\_\_

Date of erection of site notice: \_\_\_\_\_

### **Directions for completing this notice**

1. The name of the planning authority to which the planning application will be made.
2. The name of the application for permission (and not his or her agent).
3. Delete as appropriate. The types of permission which may be sought are :-
  - a) Permission.
  - b) Retention Permission.
  - c) Outline Permission.
  - d) Permission consequent on the grant of outline permission. If this type of permission is being sought, the reference number on the planning register of the relevant outline permission should be included.
4. The location, townland or postal address of the land or structure to which the application relates.
5. Delete as appropriate. The present tense should be used where retention permission is being sought.
6. A description of the nature and extent of the development.  
The description shall include:-
  - a) Where the application relates to development consisting of or comprising the provision of houses, the number of houses to be provided. 'Houses' includes buildings designed as 2 or more dwellings or flats, apartments or other dwellings within a building.
  - b) Where the application relates to the retention of a structure, the nature of the proposed use of the structure and, where appropriate, the period for which it is proposed to retain the structure,
  - c) Where the application relates to development which would consist of or compromise the carrying out of works to a protected structure or proposed protected structure, an indication of that fact,

- d) Where an environmental impact statement has been prepared in respect of the planning application, an indication of that fact,
  - e) Where the application relates to development which compromises or is for the purposes of an activity requiring an integrated pollution control license or a waste license, an indication of that fact,
  - f) Where a planning application relates to development in a strategic development zone, an indication of that fact, or
  - g) Where a planning application relates to development consisting of the provision of, or modifications to an establishment within the meaning of Part 11 of these Regulations (Major Accident Directive), an indication of that fact.
7. The address and public opening hours of the Planning Authority.
  8. Either the signature of the applicant or the signature and contact address of the person acting on behalf of the applicant.
  9. The date that the notice is erected or fixed at the site.